

DERC General Enquiry Form

Completed forms can be emailed or posted to DERC.



Your name:		Date:	
Organisation / College			
Address:			
Email:		Telephone number:	

Reason for the request:
Information required:
If your request relates to a specific site, it may be useful to provide a map with the site boundary clearly marked. Please use separate sheets if necessary.

Type of information DERC can provide

A standard species request includes post-2004 records for rare, threatened or protected species plus species with a Biodiversity Action Plan or statement in the vicinity of your chosen area. Invasive species & species with a Dorset Notable status will be included. Records are provided in an Excel spreadsheet.

We can provide pdf maps showing site boundaries for areas of conservation interest.

DERC holds habitat data for most conservation sites. We can provide pdf habitat maps showing recorded habitat and Priority Habitats.

DERC hosts the Dorset Marine Biodiversity Database and can produce reports on marine species and biotopes.

Please note, some data held by DERC is restricted. The decision to release or withhold data will be made by the Records Centre Manager with reference to the DERC Management Panel where necessary.

Charges

The information gathered and managed by DERC is usually available for different groups and for many different purposes. Members of the public are welcome to make enquiries to DERC on animals, plants or habitats in Dorset. The DERC office is always busy but we endeavour to get back to people within the week with an answer, or to pass on the query to someone who may be able to help.

There is usually no charge when providing information to members of the public or students or for research or conservation projects. Charges will apply for commercial requests and for some other large data requests to help us cover our time and costs. If your enquiry is related to a commercial enterprise, for a Biodiversity Mitigation Plan or to inform a planning application, you will need to complete and return a Consultants Enquiry Form available from the DERC website.

Providing data to DERC

At the end of your project you may like to provide a copy of your results to DERC. We are particularly interested in records for species. Providing data in an Excel spreadsheet makes it quicker and easier for us to process.

Any data provided to DERC will be checked by local experts before being uploaded into the DERC database. Once on the database the data may be used for future projects or passed on to local or national recording schemes. If you would like to provide data to DERC but you have any queries or concerns, please contact the Records Centre Manager.